

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014
Wednesday, April 9, 2014
7:30 p.m.

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:32 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joseph Silva and Diana Colvin were present. Council Member Joanne F. del Rosario was absent.

Staff Present –City Manager Sean Rabé, City Attorney Roger Peters, Police Chief Jon Read, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, City Planner Michael Laughlin, Assistant City Attorney Christopher Diaz and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda. Vice Mayor Gonzalez requested that item #3 be pulled from the Consent Calendar to be discussed separately. Mayor Fisicaro asked for a motion to adopt the agenda with the requested change.

Action: Council Member Colvin moved to adopt the agenda with item #3 pulled from the consent calendar; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 4 | 0 | 0 | | |

PRESENTATIONS

Council presented a proclamation to Retired Daly City Treasurer Anthony Zidich in honor of his many years of service.

Director of Recreation Services Brian Dossey introduced new Recreation Coordinator Cynthia Morquecho.

Police Chief Jon Read presented Detective Kevin Nishita with a commendation. Chief Read then introduced and swore in new Police Officer Mark Francisco.

PUBLIC COMMENTS

Mayor Fisicaro opened the public comment period at 8:05 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the March 12, 2014 Regular Meeting.
2. Motion to Approve Report of Checks Paid for March 2013.
3. [Pulled from Consent Calendar]
4. Motion to Adopt a Resolution Approving Contract for Janitorial Maintenance Services with Bay Contract Maintenance, Inc.
5. Motion to Adopt a Resolution Authorizing Contract with Folsom Lake Ford For Purchase Of Police Vehicles.
6. Motion to Adopt a Resolution Awarding Contract to Golden Bay Construction, Inc. for Construction of Improvements Along Colma Blvd. and Mission Rd.

Action: Council Member Colvin moved to approve the Consent Calendar items #1 through 6, excluding #3; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 4 | 0 | 0 | | |

3. Vice Mayor Gonzalez asked several questions regarding the report. Director of Recreation Services Brian Dossey answered the questions.

Action: Council Member Colvin moved to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the First Quarter of 2014; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 4 | 0 | 0 | | |

NEW BUSINESS

7. 90TH ANNIVERSARY CELEBRATION

Director of Recreation Services Brian Dossey presented the staff report. Mayor Fisicaro opened the public comment period at 8:27 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Mayor Fisicaro moved to accept the report on the 90th Anniversary Celebration activities, to select option #1 for the anniversary logo, option #1 for the commemorative coin, option #2 for the bag giveaway and to directed staff to study reinstating the Town Holiday Party; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 4 | 0 | 0 | | |

8. FINANCE DIVISION STAFF CHANGES

City Manager Sean Rabé presented the staff report. Mayor Fisicaro opened the public comment period at 9:04 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Silva moved to adopt a resolution approving staff changes for the finance division; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 4 | 0 | 0 | | |

9. **REPLACEMENT OF STREETLIGHTS (ON BILL FINANCING)**

Mayor Fisicaro stated that she would recuse herself from the discussion due to the fact that she is a former PG&E employee. She turned the chair to Vice Mayor Gonzalez to preside over discussion of the item and stepped out of the room. Director of Public Works Brad Donohue presented the staff report. Vice Mayor Gonzalez opened the public comment period at 9:15 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Silva moved to Adopt a Resolution Authorizing Contracts with Pacific Gas & Electric Company (PG&E) to Replace Existing Street Lights in Town with LED Street Lights and to Finance the Project with an Interest-Free Loan through PG&E's Energy Efficiency Retrofit Program, also known as On-Bill Financing; the motion was seconded by Council Member Colvin and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | | | | ✓ | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 3 | 0 | 0 | | |

Mayor Fisicaro returned to the dais.

10. **PURCHASING POLICY**

City Attorney Roger Peters asked that this item be continued to a future meeting.

Action: Council Member Silva moved to continue the item to a future meeting; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

| Name | Counted toward Quorum | | | Not Counted toward Quorum | |
|-----------------------|-----------------------|----|---------|---------------------------|--------|
| | Aye | No | Abstain | Present, Recused | Absent |
| Helen Fisicaro, Mayor | ✓ | | | | |
| Raquel Gonzalez | ✓ | | | | |
| Joanne del Rosario | | | | | ✓ |
| Joseph Silva | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| <i>Voting Tally</i> | 4 | 0 | 0 | | |

STUDY SESSION

11. 2014/15 PROPOSED BUDGET

City Manager Sean Rabé presented the staff report. Mayor Fisicaro opened the public comment period at 9:40 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken.

12. FIVE YEAR CAPITAL IMPROVEMENT PLAN

Director of Public Works Brad Donohue presented the staff report. Mayor Fisicaro opened the public comment period at 10:05 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken.

COUNCIL CALENDARING

There will be a Special Council Workshop on Monday, April 28, 2014 from 9:00 a.m. to 3:00 p.m. at the Colma Community Center.

The next Regular City Council Meeting will be on Wednesday, May 14, 2014 at 7:30 p.m. at the Colma Community Center.

The Mayor announced that the Town will be participating in the National Mayor's Challenge for Water Conservation from April 1 to April 30, 2014.

REPORTS

Council Members reported on the events listed below:

Helen Fisicaro

Chamber of Commerce Crab Feed, 3/20
Colma Historical Tea, 3/22

Raquel Gonzalez

Chamber of Commerce Crab Feed, 3/20
Skyline President's Breakfast, 3/27
Colma Historical Tea, 3/22

Joanne F. del Rosario

Chamber of Commerce Crab Feed, 3/20
Thomasians Anniversary Dinner, 3/22
Colma Historical Tea, 3/22

Joseph Silva

Chamber of Commerce Crab Feed, 3/20


Diana Colvin

HIP Housing Self Sufficiency Program Graduation, 3/13
Chamber of Commerce Crab Feed, 3/20
Colma Historical Tea, 3/22

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor Fisicaro at 10:29 p.m. in memory of Mark Bodgan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caitlin Corley", written in a cursive style.

Caitlin Corley
Administrative Technician III